



11754 S. Harrells Ferry Rd., Baton Rouge, Louisiana 70816

225-293-5866
Office

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Toll Free

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Fax

INSURANCE COMPANY LIEN LETTER

To: Adjuster: _____
Ins. Company: _____
Address: _____

RE: Your Insured/Customer: _____
Address: _____

Claim #: _____
Date of Loss: _____

Dear Adjuster _____:

Your insured has contracted with Southern Home Improvement Center, Inc. to have work performed on the above referenced address, as per the attached Contract. As indicated in the insurance/mortgage note all checks issued by your company for work performed pursuant to the attached contract shall be made payable jointly to policyholder and Southern Home Improvement Center, Inc. Be advised that Southern Home Improvement Center, Inc. has a lien for materials and labor for work performed upon the insured address. Should you have any questions, please feel free to call me.

With best regards, I remain

Sincerely,

Enclosure(s):
CC: